

**DISTRICT OF COLUMBIA  
RENTAL HOUSING COMMISSION**  
441 4<sup>TH</sup> Street, NW, 1140B-North  
Washington, DC 20001

---

Appellant

In Re: [ Case Number ]  
[ Property Address]

vs.

---

Appellee

APPEARANCE

The Commission will please note the entry of [Name of Counsel] in the above matter as counsel for [appellant][appellee], on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

---

Name  
Address  
Telephone Number

CERTIFICATE OF SERVICE

I hereby certify that a copy of the foregoing \_\_\_\_\_ was served on [date], by first class mail, postage pre-paid upon:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
[Signature of Movant/Counsel]  
[Print Name]  
[Address]  
Telephone Number)